



Since 1971

# Farmington Community Center

1723 Farmington Rd., Mocksville, N.C. 27028

## Application to Reserve the Farmington Community Center Facilities

(Application and fees must be submitted in advance)

Organization \_\_\_\_\_  
Name (Please Print) \_\_\_\_\_  
Address \_\_\_\_\_ Zip \_\_\_\_\_  
Phone (Daytime) \_\_\_\_\_ (Evening ) \_\_\_\_\_

**Facility to be Rented :** Gym \_\_\_\_, Meeting Room \_\_\_\_, Picnic Shelter \_\_\_\_

Type of Event \_\_\_\_\_ Date of Event \_\_\_\_\_  
Number of people expected at the event. \_\_\_\_\_  
Actual time needed for event ( include set-up, clean-up ) \_\_\_\_\_ to \_\_\_\_\_  
Date of set-up / rehearsal ( if needed) \_\_\_\_\_  
Time \_\_\_\_\_ to \_\_\_\_\_  
**Facility:** Past 10:00 PM requires special approval. \_\_\_\_\_

**Reservation Fee:** A reservation fee of \$25 will be due at time of reservation and will go toward the rental fee. In case of reservation cancellation, notification must be received at least 2 weeks from the reservation date. If notification is not received before designated date, fee will be non-refundable.

**Damage / Cleaning Fees:** Renters agree to a deposit of required amount, to be paid by cash or check at the time rental fees are paid and key is picked up. Upon the receipt of Inspection and verification of Center personnel, deposit will be returned by 2 business days. The renter will be responsible for actual cleaning cost or damage if necessary.

**Deposit Requirements :**  
50 people or less - \$100 \_\_\_\_, 51-100 people - \$150 \_\_\_\_, 101-200 people - \$200 \_\_\_\_

I, the undersigned, for myself and any person associated with the event, do hereby release, hold harmless and agree to indemnify the Farmington Community Center, it's agents and employees, from any and all liability caused by negligence or other culpable conduct on the part of me or any member of my group or any employees, independent contractors, or any other party involved in the event during my use of the Farmington Community Center Facilities and insure that I/we will faithfully comply with the terms of this application.

Signed: \_\_\_\_\_ Date \_\_\_\_\_

**Office use:**  
In holding: Deposit \_\_\_\_\_ Reservation Fee \_\_\_\_\_ Due: Rental Fee \_\_\_\_\_